



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

DIETETIC INSPECTOR

Job Number: 20000528

Job Code: 13510V161016

Job Group: 1300 - FOODS AND DIETETIC

Job Established: 06/16/1982

Job Revised: 10/16/2016

Grade: 14 Salary (MIN - MID):

\$18,075-\$23,944 - Hourly

\$2,937.20-\$3,890.90 - 37.5 Hr. Monthly Salary

\$3,133.00-\$4,150.30 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Serves as a member of a health facility survey team performing inspection of health facilities in a region to determine compliance of licensing and certification regulations; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

(See Special Requirements)

EXPERIENCE:

NONE

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be licensed as a dietitian by the Ky. Board of Licensure and Certification for Dietitians and Nutritionists <http://bdn.ky.gov/>. Must be registered as a dietitian by the Commission on Dietetic Registration, the credentialing agency for the American Dietetic Association. <http://www.cdrnet.org/> Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Inspects health facilities in a region and determines whether licensing and certification regulations are or are not met. Participates in exit interviews with facility administrative staff. Completes survey reports reflecting decisions made. Makes follow up visits such as pre recommendation and post recommendation licensure, non compliance certification, post certification, etc. to determine progress toward correction of cited deficiencies. Investigates complaints concerning food, nutrition and sanitation in the health facilities and makes recommendations. Carries out policy as a part of the monitoring function in the licensing and regulation division. Conducts or participates in in service education with professional staff and supporting personnel of own and related organizations. Reviews professional literature, new regulations, interpretations and guidelines related to the job.

UNIQUE PHYSICAL REQUIREMENTS:

Performs inspections in food service settings.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work typically involves travel.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.